



# **BRADFORD OPHTHALMIC OPTICS STUDENT ASSOCIATION (B.O.O.S.A.)**

## **Meeting Minutes**

12/04/2013

### **I. Call to order**

Tasnia Zaman called to order the meeting of the Bradford Ophthalmic Optics Student Association at 09:25am on 12/04/2013.

### **II. Roll call**

Karan Vyas conducted a roll call. The following persons were present: Tasnia Zaman (President), Kirsty Greatbatch (Vice President), Victoria Hunt (Treasurer), Philip Hughes (Social Secretary) and Karan Vyas (Secretary). Holly Higgins (Society Coordinator) was not present as of personal reasons.

### **III. Approval of minutes from last meeting**

N/A

### **IV. Issues/ Business**

#### a) Silver Membership for BOOSA 2013-14

On the matter of silver membership it was concluded that the silver membership was to be scrapped due to the low numbers who have the membership; the number of people joining is unlikely to decrease and the creation of a single tier membership will bring in extra money.

#### b) Membership fees for BOOSA 2013-14

It was concluded that membership fees should remain at £25.00 (GBP). However, this would only be for new members only. Those who have BOOSA membership (2012-13 members) will be able to register at a lower price of £15.00 (GBP). This is to retain membership and to bring in extra funds into the society.

#### c) Changes to the Constitution

It was agreed that the following changes would be made to the constitution:

- The addition of the role of Society Coordinator

- The changes to the membership fees
- Other points in the constitution were kept as they currently stood
- Other changes may be made at a later date after consultations with previous committee members.

There were discussions on the election process of a new committee. It was agreed that voting should be held on or before week 8 of the second semester and that it should not clash with any other activities such as Varsity.

Other discussion included having non- executive roles on the committee. However, due to the lateness of the current academic term it was agreed that for the academic year 2013-14 that there will only be one non- executive role on the board (Society Coordinator). Despite this, it was agreed that the committee will reconsider this matter before the election of the next committee of BOOSA.

d) Handling of grievances and suggestions

It was overwhelmingly agreed that all grievances and suggestions made by BOOSA members must be heard and be given a satisfactory response.

e) Membership Cards

It was agreed to look at this matter at a later date. This is due to a lack of information as to the cost of producing them and the benefits of having them.

f) Advertising

It was agreed that a poster/ leaflet should be created and sent to all optometry first years. It will be created by the President of BOOSA.

g) Fresher's Week and membership processing

It was agreed that a presentation will be given. Also ideas on the presentation were discussed including conducting activities. However, what this may be will be discussed on a later date. It was also agreed that membership should be taken before the first meeting of BOOSA. However, the dates, timing and location of this will be decided at a later date.

h) Socials for the academic year 2013-14

Concerns about certain aspects of the socials were discussed including the food and drinks. It was decided that any changes made, will only be made after consultations were made with the members of BOOSA.

It was decided that agreed that we shall discuss this matter after the examination period.

**V. Adjournment**

Tasnia Zaman adjourned the meeting at 10:34am.

Minutes submitted by: Karan Vyas

Minutes approved by: Bradford Ophthalmic Optics Student Association Committee